SOUTH PEEL NATURALISTS' CLUB

VOLUNTEER ROLE



MEMBER OF THE BOARD

The Board of Directors oversees the operation of the Club for the mutual benefit of its members. An active and concerned board, backed by the support and participation of the membership, will ensure the continuation of the Club

Board membership provides an opportunity to gain experience in the operation of a non-profit charitable organization.

Description

Attend board meetings –six (6) per year on the first Tuesday of February, April, June, August, October and December (schedule change agreed by board).

Attend the Annual General Meeting in September of each year

Review minutes of previous meeting and current meeting agenda in preparation for meeting

Provide input to the decisions made by the board regarding administration of club activities and finances including but not limited to:

- income (membership dues and donations) and expenditures (operating expenses, donations)
- conservation/preservation
- activities and events

Respond in a timely manner to emails / communications between board meetings regarding items that are time sensitive.

Participate in activities of the club – that is attend Club meetings, field trips, ON meetings, outreach activities,

Write a Message from the Board for the Club News Letter – once per year.

Provide creative input to possible new programs and activities and be prepared to assist in implementation.

Talents / Resources	Previous experience not necessary but an asset SPNC member in good standing – i.e. current member
Time Commitment	20 hours minimum per year / additional time dependent on involvement Elected for a three year term at Annual General Meeting - September
Volunteer	Individual

Prepared by Audrey Oswald / Approved by Board